

Proceedings of the 38th Meeting of Board of Management of Punjab Land Records Society held in the office of Financial Commissioner, Revenue-cum-Chairman of Board of Management at 04:00 P.M. on 07 April, 2016 in the Punjab Civil Secretariat, Chandigarh.

The following officers were present:-

1. Sh. Samir Kumar,
Secretary, Revenue
2. Sh. Ajit Singh Pannu,
Commissioner, Patiala Division, Patiala
3. Sh. V.K. Meena,
Commissioner, Ferozepur & Faridkot Divisions.
4. Sh. H.S Nanda,
Commissioner, Jalandhar Division.
5. Sh. Dilraj Singh
DLR-cum-Member Secretary, PLRS, Jalandhar.
6. Ms Apneet Riyat
ADC (D), Ludhiana.
7. Parveen Garg
SSM, Governance Reforms
8. Sh. Avtar Singh, DRO,
Representative of Deputy Commissioner, Bathinda.

Agenda Item No 38.1

Confirmation of Proceedings of 37th Meeting of Board of Management, PLRS.

Resolution 38.1

The Proceedings of 37th meeting of Board of Management were sent to all the members vide this office letter No. PLRS/BoM-37/SPL/1-11 dated 02.10.2015. Since no observations were received from any of the members, the Proceedings of the 37th meeting of Board of Management were confirmed.

Agenda Item No 38.2

'Action Taken Report' on the 37th Meeting of Board of Management held on 17 September, 2015.

Resolution 38.2

The "Action Taken Report" on various Resolutions of 37th meeting of Board of Management is noted as under :-

Agenda No.	Item	Agenda	Action Taken
Agenda No. 37.3	Item	Purchase of Servers for Fard Kendras.	Resolution No. 37.3 It was reviewed and the purchase of 93 Servers in phased manner was approved.

Agenda No. 37.4	Item	Implementation of Provisions of Payment of Gratuity Act, 1972.	Resolution No. 37.4 Implementation of Gratuity policy was approved.
Agenda No. 37.5	Item	Status of Scanning and Digitization of Record Room (Ludhiana East)	Resolution No. 37.5 The physical and financial position was noted with the following technical enhancements to be done in the Project : <ul style="list-style-type: none"> a. The date of registration is being stored in the text data type. The same shall be changed to date datatype. b. Data is being stored in MY SQL whereas as per the proposal, data must be stored using MS SQL. c. Will-Documents were also directly available whereas the copy of these documents shall be made available/disclosed only after the death of concerned person. d. Technical document and Security mechanism is required to be prepared. e. SRO Office ID should be of three digits rather than two digits. f. Index Registers must also be scanned. To implement the Scanning and Digitization Record Room Project across the State, it was decided that a Committee under the Chairmanship of ADC (D), Ludhiana with JMS, SA and DSM, Ludhiana as members, will prepare draft guidelines which will be submitted to the BoM in its next meeting.
Agenda No. 37.6	Item	Quarterly Progress Report (Finance) of PLRS for the period from 01-04-2015 to 30-06-2015.	Resolution No. 37.6 Quarterly Progress Report (Finance) was noted by BoM and no further action is required.
Agenda No. 37.7	Item	Progress on selection of Implementation Agency for Integrated Land Administration System (ILAS) in Punjab.	Resolution No. 37.7 The progress was noted.
Agenda No. 37.8	Item	Payment of pending bills received from Administrative-III Branch of Financial Commissioner Secretariat relating to computerization.	Resolution No. 37.8 Remaining payment of Rs 10,55,987/- shall be released as and when the bills are received from FC, Secretariat. This will be incorporated in the Budget Estimate for the Financial Year 2016-17.
Agenda No. 37.9	Item	Deposit of contribution by the Department of Revenue, Punjab into the Punjab Ancient Historical Monuments, Archaeological Sites and Cultural Heritage	Resolution No. 37.9 Action has been completed.

	Maintenance Board.	
Agendas Item No. 37.10	Regarding re-employment of Sh. Bhupinder Singh, ASM.	Resolution No. 37.10 Action has been completed.
Agenda Item No. 37.11	Entry of Mutations at Fard Kendra	Resolution No. 37.11 DLR-cum-MS apprised the Chairman that the software got developed by DC, Bathinda "Intkal Rah Dasera" was stand-alone and all the vital information regarding Tehsil, Kanungo Circle and village was hard-coded in the software. With this, it will be very cumbersome to incorporate any future change in the software as the same will entail effecting change at every location. Keeping the above bottlenecks into consideration the CLR and MIS software developed by the Programming Team of PLRS has been enhanced to implement the SMS functionality. The Pilot has been rolled out at Tehsil Jalandhar-I of district Jalandhar. After its successful run, the Project will be rolled out across the State. The Action Taken was noted.
Agenda Item No. 37.12	Online Collector Rate and Stamp Duty Calculator.	Resolution No. 37.12 The action taken was noted.
Agenda Item No. 37.13	Issue of Upkeep & Maintenance of Workstations- Financial Implications	Resolution No. 37.13 The Report has been received from 18 districts. After the Report is received from the remaining 4 districts, the requirement will be compiled and norms for allocating funds under various heads for upkeep and maintenance of workstations will be finalized and submitted.
Agenda Item No. 37.14	Alteration and additions in the existing workstations for Patwaris.	Resolution No. 37.14 The workstations have been divided into three categories as under:- a. Workstations which Patwaris have already occupied. This case of alteration and addition is to be taken up at a later stage. b. Workstations are constructed but lying vacant. The DCs have been asked to set up a committee of SDMs, CROs and Representatives of Kanungo-Patwaris and submit estimated cost of alteration/addition. c. Where new construction is to be done. Chief Engineer, PWD, B & R has been engaged for preparing the layout drawings. In addition to the above, BoM has recommended that Chief Architect may be asked

		to submit estimates including furniture. The quality and specifications of furniture may be laid down.
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Agenda Item No 38.3

Project of Survey and Preparation of Record of Rights for properties within Lal Lakir.

Resolution 38.3

The status of the project was appraised to the Board. Worthy Vice Chairman felt the need to analyse the project in terms of value addition. It has resolved to have a comprehensive Cost-benefit analysis of the project before finalizing the hiring of Consulting agency.

Agenda Item No 38.4

Uploading the Revenue Officers Court Cases on Website.

Resolution 38.4

The agenda item was approved with the following observations:-

- a. The FCR Court and the Commissioner Court are to be taken up at first stage.
- b. The orders passed from 01-01-2016 onwards will be entered in the first phase.
- c. In case of ongoing cases, the title of the case and date of hearing will be captured
- d. Requisite software will be developed by the Programming Team of PLRS.

Agenda Item No. 38.5

Approval of additional funds for addition and alteration of

- i. Building of Sub-Tehsil Tarsikka, District Amritsar of Rs. 86.66 lacs.
- ii. Building of Sub-Tehsil Majitha, District Amritsar of Rs. 287.00 lacs.
- iii. Building of Sub-Tehsil Talwandi Chaudhrian, District Kapurthala of Rs. 26.60 lacs.

Resolution 38.5

The matter was approved ex post facto.

Agenda Item No. 38.6

11th Annual Audit Report of PLRS for the year 2014-15.

Resolution 38.6

Agenda was approved with the observation that the Audit Notes prepared by the auditor be examined and corrective measures be taken by Member Secretary. Hon'ble Vice Chairman further observed that the option of having Internal audit in PLRS be examined.

Agenda Item No. 38.7**Welfare Measures of PLRS Employees.****Resolution 38.7**

The agenda was approved with the following notes :-

- a. In Para 1 (e), the scheme of HRA will be made effective from 01-04-2016 instead of 01-04-2015.
- b. In Para 2, the Medical Allowance will be made effective from 01-04-2016.
- c. In Para 3(b), Earned leave will be cumulative up to 300 days.

Agenda Item No. 38.8

Allocation of funds of Rs. 38.66 Lac for repair/renovation at Commissioner Office, Ferozepur.

Resolution 38.8

The agenda item was approved. It was further resolved that Commissioner Jalandhar Division and Commissioner Patiala Division may also send estimates in respect of work required in their offices; in consultation with Member Secretary.

Agenda Item No. 38.9

Quarterly Progress report of PLRS for the period 01-07-2015 to 30-09-2015 and 01-10-2015 to 31-12-2015.

Resolution 38.9

The Quarterly Progress Report was noted.

Supplementary Agenda Item No. 38.10

Implementation of Provisions of Gratuity Act, 1972.

Resolution 38.10

The agenda item was approved.

Supplementary Agenda Item No. 38.11

Renovation of Committee Room of Department of Revenue, Rehabilitation and Disaster Management situated in Room No. 9, 3rd floor, Punjab Civil Secretariat-1, Chandigarh.

Resolution 38.11

The agenda item was approved.

Supplementary Agenda Item No. 38.12

Extension in the Contract of Ms. Sunita Thakur, Project Manager, PLRS, FCR Office, Chandigarh.

Resolution 38.12

The agenda item was approved.

The meeting concluded with a vote of thanks to the Chair.